



## Why PayrollPro?

PayrollPro is an outsourced payroll service designed to meet the needs of small to medium businesses. Unlike in-house software packages, PayrollPro does not require investment in hardware or the need for you to continually update software.

As a web hosted payroll solution - you won't waste valuable time backing up your payroll files or have to put up with the hassle of installing tax table updates at the end of the financial year - NumeroPro manages these processes for you. You can also access PayrollPro through any computer with internet access and a web browser.

PayrollPro can automatically calculate wages and other entitlements, produce clear and easy to read pay advices and transmit payments to employee's bank accounts or other nominated accounts. We also have a team available to assist with all payroll enquiries including leave entitlements, superannuation payments, payroll tax administration and group certificates.

## PayrollPro Features

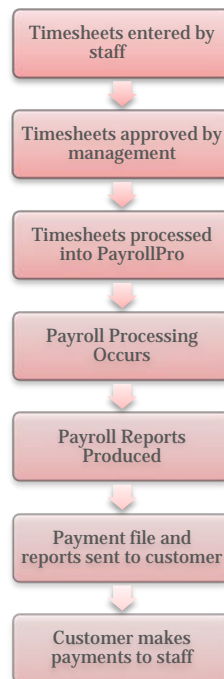
- A team of dedicated payroll professionals on hand to take the pain out of administering payroll for your staff.
- Electronic timesheet capture program
- Online capabilities to eliminate manual time absorbing processes
- One or Two Step Approval Process to manage internal controls
- Flexible and easy access
- Split shift management
- Group Certificate generation to minimise your costs
- Staff award and workplace management
- One step email of pay slips
- Weekly/Fortnightly/Monthly pay runs
- Wage Analysis
- Automatic Age Increments

## PayrollPro Support

The NumeroPro team includes dedicated full time Account Managers available, ensuring that help is available when you need it.

Your Account Manager assists in keeping your centre abreast of emerging industry trends.

## The PayrollPro Process



## System Requirements

- Windows XP/Vista
- CPU: Pentium 4 (3.0H) Recommended
- CPU: Pentium 4 (2.0H) Minimum
- RAM: 2 GB Recommended or 1 GB Minimum
- HDD: 250MB Free Space
- Internet Access

## Information Security

- Your important personal payroll information is stored in 100% secure offsite document storage centre equipped with state-of-the-art security, fire detection and surveillance. The data centre also boasts 24 hr recorded digital Closed Circuit T.V. Camera surveillance inside and outside the building, so you can be assured of the safety of your information.

## Testimonials

*"As the Centre Director, I have the pleasure of working hand in hand with our Payroll team. The payroll team – Sam and Nicole are fantastic. No job is too big or too small for them. The ladies in Payroll, pride themselves on providing fast, efficient and friendly services to all of their clientele. The payroll team is always helpful and will go above and beyond their duties to help me out with any questions and queries that I may have regarding staff and wage information. It is always a pleasure to deal with such a wonderful team of dedicated professionals. Thank you for all your hard work and support that you have offered me on a continual basis."* Prue – Centre Director, Whiz Kids Early Learning Centres

*"Our Company implemented the NumeroPro Payroll System in February 2008. The system has proven itself to be hassle free and all the necessary paperwork has been emailed back to us without delay and competently prepared. In addition, all monthly reports are received automatically, therefore enabling payments of staff superannuation to be made within the required time frame. The payroll system had proven to be effective and efficient and has met all our business requirements."* Noel & Julie - Licensees, QLD

*"I have used the numero pro payroll services from February 2008 to the present time. At all times I have found the staff to be extreme helpful and accommodating. The process is easy and efficient. The staff are always on hand to answer wage related queries of which they are very knowledgeable. I wouldn't hesitate to recommend the service."* Lucy - AMAZE Early Education Centre.

**PayrollPro**  
**Your one stop solution for payroll administration**



**numeropro**  
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